



## Hire of church premises - Payments

### Methods of Payment

The preferred method of payment is by direct bank transfer.

**Bank Transfer to:** Sort Code: 40-52-40 Account No: 00035095

**Cheques payable to:** Highcliffe Methodist Church (marked with the organisation name)

Cheques may be sent to the Treasurer at the following address:

Highcliffe Methodist Church, Lymington Road, Highcliffe, Christchurch, Dorset, BH23 5EG

Questions concerning payments should be addressed to: [treasurer@highcliffemethodist.org.uk](mailto:treasurer@highcliffemethodist.org.uk)

### Terms of payments

Payments for one-off hire must be paid in advance of the event, on the day of the event or upon receipt of an invoice.

Payments for recurring events must be paid upon receipt of a quarterly invoice

### Hire Fees

Hire fees are charged by the session not by the hour. There are three sessions per day: Morning, Afternoon and Evening, from Monday to Saturday inclusive. The current hire fees (from January 1<sup>st</sup> 2025) are as follows:

<b>Main Hall</b>	<b>£40</b> per session
<b>Stage Lighting</b>	<b>£10</b> per session (the stage is in the hall)
<b>Kitchen</b>	<b>£20</b> per session
<b>Parlour</b>	<b>£20</b> per session

### Gift Aid donations

Highcliffe Methodist Church is not registered as a charity in their own right, however being part of the Methodist Church of Great Britain entitles the church to have charitable status. The registered charity number is 1132208. Gift Aid can only be claimed from gifts donated by those who pay income tax that exceeds the value of the gift.